

**MINUTES OF THE MEETING OF THE COUNCIL,
HELD ON TUESDAY, 24TH APRIL, 2018 AT 7.30 PM
PRINCES THEATRE, TOWN HALL, CLACTON-ON-SEA, CO15 1SE**

Present:	Councillors Platt (Chairman), Yallop (Vice-Chair), Alexander, Amos, Baker, Bennison, Bray, Broderick, B Brown, J Brown, M Brown, Bush, Callender, Cawthron, Chapman, Chittock, Coley, Cossens, Davis, Everett, Fairley, Ferguson (except items 1 -3), Fowler, Gray, Griffiths, C Guglielmi, V Guglielmi, Heaney, I Henderson, J Henderson, Hones, P Honeywood, S Honeywood, King, Land, McWilliams, Miles (except items 1 - 9 (part)), Newton, Nicholls, Pemberton, Poonian, Porter, Raby, Scott, Skeels Jnr, Skeels (Snr), Steady, Stephenson, Talbot, Turner, Watson, White and Winfield
In Attendance:	Ian Davidson (Chief Executive), Martyn Knappett (Deputy Chief Executive), Ewan Green (Corporate Director (Planning and Regeneration)), Lisa Hastings (Head of Governance and Legal Services), Karen Neath (Head of Leadership Support and Community), Ian Ford (Committee Services Manager) and William Lodge (Communications Manager)

1. CHAIR

In accordance with the provisions of Section 3(2) of the Local Government Act 1972, the Chair was occupied by the retiring Chairman, Councillor Platt, until his successor became entitled to act as Chairman.

2. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors Bucke, Calver, Khan, Massey, Stock OBE, Watling MP and Whitmore.

3. RETIRING CHAIRMAN'S ANNOUNCEMENTS

The Chairman reflected on his year in office and especially his visits to many charities and finding out about their work and the dedicated public service of their volunteers.

The Chairman thanked the following for all of their help and support –

- (i) the Vice-Chairman of the Council (Councillor Yallop) and her consort;
- (ii) his chaplain, The Reverend Crawford Logan;
- (iii) Members of the Council for their participation in the many civic events;
- (iv) Officers of the Council especially the Princes Theatre staff and the Members' Support team;
- (v) his wife and family; and
- (vi) those local businesses who had supported his charitable events.

Members showed their appreciation for the Chairman with a round of applause.

4. **ELECTION OF THE CHAIRMAN OF THE COUNCIL FOR THE 2018/2019 MUNICIPAL YEAR**

It was moved by Councillor G V Guglielmi and seconded by Councillor P B Honeywood that Councillor Platt be elected Chairman of the Council.

It was then moved by Councillor I J Henderson and seconded by Councillor Stephenson that Councillor Yallop be elected Chairman of the Council.

The vote on the election of the Chairman of the Council resulted as follows:-

<u>Councillors Voting for Councillor Platt</u>	<u>Councillors Voting for Councillor Yallop</u>	<u>Councillors Abstaining</u>	<u>Councillors Absent</u>
Alexander	Bennison	Davis	Bucke
Amos	Broderick	Gray	Calver
Baker	J A Brown		Khan
Bray	Bush		Massey
B E Brown	Cawthron		Miles
M Brown	Chapman		Stock OBE
Callender	Fowler		Watling MP
Chittock	I J Henderson		Whitmore
Coley	J Henderson		
Cossens	Hones		
Everett	King		
Fairley	Newton		
Ferguson	Pemberton		
Griffiths	Porter		
G V Guglielmi	Scott		
V E Guglielmi	Steady		
Heaney	Stephenson		
P B Honeywood	Talbot		
S A Honeywood	White		
Land	Winfield		
McWilliams	Yallop		
Nicholls			
Platt			
Poonian			
Raby			
M J Skeels			
M J D Skeels			
Turner			
Watson			

RESOLVED that, pursuant to Section 3(1) of the Local Government Act 1972, Councillor Platt be elected Chairman of the Council for the 2018/2019 municipal year.

Members gave a round of applause to Councillor Platt on his election.

Councillor Platt thereupon made a Statutory Declaration of Acceptance of Office.

5. **ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL FOR THE 2018/2019 MUNICIPAL YEAR**

It was moved by Councillor Talbot and seconded by Councillor Steady that Councillor Yallop be elected Vice-Chairman of the Council.

It was then moved by Councillor G V Guglielmi and seconded by Councillor P B Honeywood that Councillor Bray be elected Vice-Chairman of the Council.

Councillor Bray, after thanking Councillors Guglielmi and Honeywood for the honour of proposing him for the office of Vice-Chairman, declined to allow his nomination to go forward.

On being put to the vote it was –

RESOLVED that, pursuant to Section 5(1) of the Local Government Act 1972, Councillor Yallop be elected Vice-Chairman of the Council for the 2018/2019 municipal year.

Members gave a round of applause to Councillor Yallop on her election.

Councillor Yallop thereupon made a Statutory Declaration of Acceptance of Office.

Councillor Yallop thanked Members for their support.

6. **ANNOUNCEMENTS BY THE CHAIRMAN OF THE COUNCIL**

Tour de Tendring

The Chairman of the Council (Councillor Platt) reminded Council that this year's Tour de Tendring bike ride would be held on Sunday 13 May 2018.

He also informed Council that the Deputy Chief Executive (Martyn Knappett) would be taking part in the ride to raise money for the Autism Anglia charity. He encouraged everyone to support Martyn.

7. **ANNOUNCEMENTS BY THE CHIEF EXECUTIVE**

There were none on this occasion.

8. **REPORT OF THE MANAGEMENT AND MEMBERS' SUPPORT MANAGER - A.1 - ANNUAL REVIEW OF THE SCHEME OF MEMBERS' ALLOWANCES BY THE INDEPENDENT REMUNERATION PANEL**

The Council had before it a report of the Head of Leadership Support and Community, which informed Members that the Independent Remuneration Panel (IRP) had recently undertaken a review of Members' Allowances for a scheme commencing 1 May 2018 and that the Panel's recommendations had been published in the local press in accordance with legislation.

Council was advised that it must now have regard to the recommendations of the IRP in determining a Scheme of Allowances for 2018/19. The Council could depart from the IRP's recommendations provided it could demonstrate good reasons for doing so, having taken all relevant matters into account.

Council recalled that it had last agreed a Scheme of Allowances on 25 April 2017 which had had effect from 1 May 2017.

It was moved by Councillor G V Guglielmi and seconded by Councillor Talbot and:-

RESOLVED that -

- (a) the allowances recommended by the IRP, as set out in its report to the Council (Appendix A to item A.1 of the Report of the Head of Leadership Support and Community) be approved.
- (b) the IRP undertakes a further review for 2019/20 and makes recommendations to Annual Council in May 2019.
- (c) the Scheme of Members' Allowances in Part 7 of the Constitution be amended to reflect the agreed allowances and expenses.

9. APPOINTMENT OF MEMBERSHIP OF COMMITTEES ETC.

(a)(i) Appointment of Committees and Sub-Committee subject to the Rules of Political Proportionality

The Council had before it a schedule of Members that it was proposed should serve on each of the Council's Committees and Sub-Committee, which were subject to the rules of political proportionality.

It was moved by Councillor G V Guglielmi, seconded by Councillor Talbot and:

RESOLVED that the Committees and Sub-Committee of the Council, subject to the rules of political proportionality be, and are, hereby appointed for the 2018/2019 municipal year and that their membership be as set out hereunder:

Audit Committee

Councillors Alexander, Bray, Coley, Hones, Poonian, Scott and Yallop.

Community Leadership Overview and Scrutiny Committee

Councillors Bush, Cawthron, Chittock, Coley, Griffiths, V E Guglielmi, I J Henderson, Land, Newton, Raby and Yallop.

Human Resources and Council Tax Committee

Councillors Callender, Calver, Chapman, Chittock, Ferguson, Griffiths, S A Honeywood, Khan, King, Porter and Raby.

Licensing and Registration Committee

Councillors Amos, B E Brown, Callender, Cossens, Davis, V E Guglielmi, J Henderson, Watson, White, Whitmore and Winfield.

Local Plan Committee

Councillors Bray, Broderick, Bush, Chapman, Ferguson, G V Guglielmi, I J Henderson, Land, Newton, Nicholls, Platt, Poonian, Porter, Stock OBE and Turner.

Planning Committee

Councillors Alexander, Baker, Bennison, M Brown, Cawthron, Everett, Fowler, Heaney, Hones, McWilliams and White.

Resources and Services Overview and Scrutiny Committee

Councillors Alexander, Amos, Baker, Broderick, M Brown, Everett, Miles, Pemberton, Scott, Steady and Stephenson.

Standards Committee

Councillors Bray, Bucke, Heaney, S A Honeywood, Nicholls, Steady and Whitmore.

Miscellaneous Licensing Sub-Committee

Councillors B E Brown, Callender, Cossens, V E Guglielmi, J Henderson, Watson, Whitmore and Winfield.

(a)(ii) Appointment of the Town and Parish Councils Standards Sub-Committee

It was moved by Councillor G V Guglielmi, seconded by Councillor Talbot and:

RESOLVED that the Town and Parish Councils Standards Sub-Committee be, and is, hereby appointed for the 2018/2019 municipal year and that its membership be as set out hereunder:

Councillors Rosemary Heaney, Fred Nicholls and Graham Steady.

(b) Election of a Chairman of each of the above Committees and Sub-Committees (except the Town and Parish Councils Standards Sub-Committee) and Appoint a Vice-Chairman of each of the above Committees and the Miscellaneous Licensing Sub-Committee

It was moved by Councillor G V Guglielmi, seconded by Councillor P B Honeywood and:

RESOLVED that the Chairmen and Vice-Chairmen of the following Committees and Sub-Committee be and are elected respectively for the 2018/2019 municipal year as follows:

<u>Committee/Sub-Committee</u>	<u>Chairman</u>	<u>Vice-Chairman</u>
Audit	Coley	Poonian
Community Leadership Overview & Scrutiny	Land	V E Guglielmi
Human Resources & Council Tax	Callender	Chapman
Licensing and Registration	Cossens	Callender
Local Plan	Stock OBE	Turner
Planning	White	Heaney
Resources and Services Overview & Scrutiny	Vacant	Alexander
Standards	Heaney	Bray
Miscellaneous Licensing Sub-Committee	V E Guglielmi	Cossens

It was moved by Councillor Bush and seconded by Councillor Bennison that Councillor Stephenson be elected Chairman of the Resources and Services Overview and Scrutiny Committee.

It was then moved by Councillor Porter and seconded by Councillor Pemberton that Councillor Scott be elected Chairman of the Resources and Services Overview and Scrutiny Committee.

The vote on the election of the Chairman of the Resources and Services Overview and Scrutiny Committee resulted as follows:-

<u>Councillors Voting for Councillor Stephenson</u>	<u>Councillors Voting for Councillor Scott</u>	<u>Councillors Abstaining</u>	<u>Councillors Absent</u>
Bennison	J A Brown	Alexander	Bucke
Broderick	Cawthron	Amos	Calver
Bush	Pemberton	Baker	Khan
Chapman	Porter	Bray	Massey
Davis	Scott	B E Brown	Stock OBE
Ferguson		M Brown	Watling MP
Fowler		Callender	Whitmore
Gray		Chittock	
I Henderson		Coley	
J Henderson		Cossens	
Hones		Everett	
King		Fairley	
Newton		Griffiths	
Steady		G V Guglielmi	
Stephenson		V E Guglielmi	
White		Heaney	
Winfield		P B Honeywood	
Yallop		S A Honeywood	
		Land	
		McWilliams	
		Miles	
		Nicholls	
		Platt	

Poonian
Raby
M J Skeels
M J D Skeels
Talbot
Turner
Watson

RESOLVED that Councillor Stephenson be elected Chairman of the Resources and Services Overview and Scrutiny Committee for the 2018/2019 municipal year.

10. REPORT OF THE MONITORING OFFICER - A.2 - THE COUNCIL'S CONSTITUTION

Members were informed that, in accordance with Council Procedure Rule 1.1 (viii), it was normal practice at the annual meeting of the Council to formally reaffirm the Council's current Constitution.

The full text of the Council's Constitution could be found on the Council's website and Members had previously been provided with a booklet containing those sections of the Constitution most relevant to the work of Councillors. That booklet would shortly be reprinted and reissued to Members to reflect the recent changes that had been made to the Constitution.

It was moved by Councillor G V Guglielmi, seconded by Councillor P B Honeywood and:

RESOLVED that the Council's Constitution be reaffirmed.

11. REFERENCE FROM CABINET - A.3 - PROGRAMME OF MEETINGS: 2018/2019 MUNICIPAL YEAR

The Council gave consideration to a proposed timetable of meetings of the Council, the Audit Committee, the Community Leadership Overview and Scrutiny Committee, the Human Resources and Council Tax Committee, the Licensing and Registration Committee, the Local Plan Committee, the Planning Committee, the Resources and Services Overview and Scrutiny Committee and the Standards Committee for the 2018/2019 municipal year.

The programme of meetings also included dates for Members' training on matters relating to planning and development control in order to assist Members in keeping their diaries up-to-date.

It was moved by Councillor G V Guglielmi and:

RESOLVED that

- (a) the programme of meetings of the Council and its Committees, as set out in the Appendix to item A.3 of the Reference from Cabinet, be approved; and
- (b) the proposed dates for Members' training on planning etc. matters be noted.

12. **REPORTS SUBMITTED TO THE COUNCIL BY AN OVERVIEW AND SCRUTINY COMMITTEE - A.4 - OVERVIEW AND SCRUTINY COMMITTEES: PROPOSED WORK PROGRAMMES FOR 2018/2019 AND A REVIEW OF THE WORK CARRIED OUT DURING THE PERIOD MAY 2017 TO APRIL 2018**

The Council considered a report which sought its approval to proposed work programmes for the new Community Leadership Overview and Scrutiny Committee and the new Resources and Service Overview and Scrutiny Committee for the 2018/2019 municipal year and which reviewed the work carried out by the former overview and scrutiny committees (i.e. the Community Leadership and Partnerships Committee, the Corporate Management Committee and the Service Development and Delivery Committee) during the period May 2017 to April 2018.

It was moved by Councillor Stephenson and:

RESOLVED that the proposed work programmes for the Community Leadership Overview and Scrutiny Committee and the Resources and Services Overview and Scrutiny Committee for the 2018/2019 municipal year and the review of the work carried out in the period May 2017 to April 2018 by the former overview and scrutiny committees (i.e. the Community Leadership and Partnerships Committee, the Corporate Management Committee and the Service Development and Delivery Committee), as set out in Appendices A4A and A4B to item A.4 of the References from Committees, be approved.

Finally, the Chairman invited Members and Officers to join him in the Chairman's Parlour after the meeting for refreshments.

The Meeting was declared closed at 8.23 pm

Chairman